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**CALL TO ORDER | OPEN FORUM | PRESENTATIONS**

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**Call to Order:** Roy Kline, Board Chair, called the meeting to order at 8:04 a.m.

**Members present:** Eric Buchanan, Katie Friedland, Roy Kline, Jan Lucas, Karrie Fletcher, Chris Manley, Marshall Miranda, Lynda Campbell

**Members absent:** John Conway, Calley McCue, Brett Pearson

**Staff present:** Julie Underdahl, Jenny Starkey, Susan Fry, Brian Phetteplace, Kate Lynch, Caitlyn Dehn

**Guests present:** Raylene Dactuer, Ellen Ittelson

**Public Comment:** (limited to 2 minutes per speaker): Emzy Veazy III

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**MONTHLY BUSINESS**

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**Approval of Meeting Minutes:** Motion by Chris Manley to approve the meeting minutes of October 11, 2017. Second by Karrie Fletcher. Vote: Unanimous in favor (8-0, John Conway, Calley McCue and Brett Pearson were not present), motion carries.

**Audit & Finance Committee:** Jason Carroll presented the monthly financials for the BID through October 2017 and confirmed that the BID was on track to stay on budget through end 2017.

Motion by Lynda Campbell to approve the 2018 Budget and Strategic Operating Plan. Second by Jan Lucas. Vote: Unanimous in favor (8-0, John Conway, Calley McCue and Brett Pearson not present), motion carries.

**Chair Report:** Roy Kline presented on Good Neighbor Practices for Building Construction Projects in the CCN BID. Parking meter enforcement was a topic of discussion. Julie Underdahl referenced the letter the BID sent to George Delany at Public Works to request more resources from the City for parking enforcement.

**President & CEO Report:** Julie Underdahl recognized outgoing board chair Roy Kline.

Julie Underdahl presented the 2017 Year End Report on the BID's work in the following areas:

- Consumer Marketing
- Economic Vitality
- Physical Environment
- Visitor Experience
- Office Relocation
  - The BID will relocate to 2401 E. 2<sup>nd</sup> Avenue beginning February 2018



## Board of Directors

Meeting Minutes for December 13, 2017

Approved by the Board January 10, 2018

**2018 Board Officer:** Motion by Chris Manley to approve the nominated 2018 officers, Eric Buchanan (Chair), Roy Kline (Vice Chair) and Brett Pearson (Secretary/Treasurer). Second by Lynda Campbell. Vote: Unanimous in favor (8-0, John Conway, Calley McCue and Brett Pearson were not present), motion carries.

**Deferred Compensation Contribution:** Motion by Marshall Miranda to approve to fully fund the employer contribution of 5% of the District's eligible employees' salaries for the year ended December 31, 2017. Second by Jan Lucas. Vote: Unanimous in favor (8-0, John Conway, Calley McCue and Brett Pearson were not present), motion carries.

**1<sup>st</sup> & Steele Intersection Redesign:** Ellen Ittelson (Cherry Creek Area Business Alliance) presented on the redesign process for the 1<sup>st</sup> & Steele intersection led by the City. Public Works has set aside \$250,000 that will cover 30% of the redesign. The current proposed plan eliminates vehicular access into CCN from 1<sup>st</sup> Avenue onto Steele Street, as well as eliminates the crosswalk across 1<sup>st</sup> Avenue to Steele Street, which is a crucial pedestrian connection in CCN. CCABA believes simple pedestrian crossing enhancements can improve safety, such as paint. Another factor to consider: Since the redesign discovery process started, pedestrian traffic at 1<sup>st</sup> & Steele has increased by 400%.

**Old Business:** None

**New Business:** None

**Adjourn:** Motion by *Jan Lucas* to adjourn the Board meeting. Second by *Eric Buchanan*. Vote: Unanimous in favor (8-0, John Conway, Calley McCue and Brett Pearson were not present), motion carries.

The meeting was adjourned at 9:30 a.m.