

# CHERRY CREEK NORTH

CCN Board Agenda – March 25, 2020 | 8:00 am – 9:30 am  
Location: Conference Dial In: 267.930.4000 / PC 254 521 497

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**Board Members:** Lynda Campbell, Karrie Fletcher, Terri Garbarini, Dean Griffin, Matt Joblon, Rosella Louis, Bob Mattucci, Calley McCue, Lisa McInroy, Marshall Miranda, Michael Moore, Brett Pearson, Lisa Tyler

**BID Staff:** Nick LeMasters, Jenny Starkey, Jeanne Gabres

## 8:00-8:05 am – Call to Order - Bob Mattucci

- Approval of Minutes
  - Board Minutes – February 8, 2020 (Board action requested)

*Motion: "I move to approve the Board minutes for February 2020"*

## 8:05-8:25 am - Committees | Task Force Reports

**(8:05 – 8:10) Finance Committee** – Lynda Campbell, Chair

- **Approval of Financial Statement** – Thuy Dam, CLA
  - February Financial Statement (Board action requested)

*Motion: "I move to approve the February 26, 2020 financial statement"*

**(8:10 – 8:15) Marketing Advisory Committee** – Lisa Tyler, Committee Member

**(8:15 – 8:20) Parking & Mobility Task Force** – Nick LeMasters, President & CEO

**(8:20 – 8:25) Safety Working Group** – Marshall Miranda, Committee Member

## 8:25-9:20 am - CEO Report – Nick LeMasters

- Approval of Confirmed and Pending Contracts
- **CONFIRMED:**
  - ABM Industry (District public space cleaning services) @ \$20,550/mo.
  - Environmental Designs (Landscape/irrigation maintenance) @ \$212,324 annually
  - Placer ai (Visitor demographics / foot traffic and dwell time) @ \$24,000 annually

- Gabe's Refinishing (96 pieces in District; sanded & treated) @ \$27,360 total
- Cultivator Advertising (Parking guide and annual report) @ \$15,000 total

*Motion: "I move to approve the confirmed BID contracts as noted for year 2020."*

➤ **PENDING:**

- Montoya Construction (District sidewalk and curb paver repairs) @ \$20,000 total
- Weifield Group (Lighting, outlets, control panels, electrical requirements) @ \$25,000 total
- Broomfield Sign Company (Service & labor for removal and/or sign repair, pole repair) @ \$30,058 total
- 5280 Sweeping & Construction (District sweeping of curb and gutter lines and debris disposal) @ \$2,700 total
- Reidy Metal Services (Sand, prep & paint 4 metal benches and 5 electrical boxes) @ \$4,632 total
- Studio JK Photography (Business spotlight photography) @ \$5,000 total
- Karsh Hagan (Directory and kiosk redesign for 2020) @ \$24,420 total
- Colorado Protection Services (District security & loss prevention) @ \$2,600 total pending any extended services as necessary

*Motion: "I move to approve the pending BID contracts as noted for year 2020."*

- Director of Operations status
- Retreat Follow-up & Discussion
- Board approval of 2019 Audit

*Motion: "I move to approve the audited financial statements for the year ending 2019."*

**9:20-9:28 am - Open Forum**

**9:30 am - Adjourn**