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**LOCATION: 2401 E. 2<sup>nd</sup> Ave., Garden Level Board Room**  
**Denver, CO 80206**

**Board Members:** Eric Buchanan, Lynda Campbell, John Conway, Karrie Fletcher, Rosella Louis, Bob Mattucci, Calley McCue, Marshall Miranda, Brett Pearson, Lisa Tyler

**BID Staff:** Nick LeMasters, Jenny Starkey, Brian Phetteplace, Susan Fry, Jeanne Gabres

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**1. (8:00-8:05) CALL TO ORDER | OPEN FORUM**

- Call to Order – Eric Buchanan, Chair
- Open Forum

**2. PRESENTATION**

**(8:05-8:20) Giff Card Program Overview**

- Brian Phetteplace

**3. BUSINESS**

**(8:20-8:30) Approval of Minutes – Eric Buchanan**

- Board minutes – November 6, 2019 (Board action requested)

*Motion: "I move to approve the Board minutes for November 2019."*

**(8:30-8:40) Approval of Financial Statement – Jason Carroll, CLA**

- October Financial Statement (Board action requested)

*Motion: "I move to approve the October 31, 2019 financial statement."*

**(8:40 -9:00) CEO Report – Nick LeMasters**

- Timing of monthly financials
- 2019 Year End Report
- 2020 Board Meeting Calendar
- New board member Introductions
- Recognition of outgoing Board members

**(9:00 – 9:05) Deferred Employee Compensation Contribution**

- Deferred compensation contribution – (Board action requested)

*Motion: "I move to ratify the approval to fully fund the employer contribution of 5% of the District's eligible employees' salaries for the year ended December 31, 2019. Pursuant to a resolution approving an Employee Deferred Compensation Program (#2014-4), executed on September 10, 2014, the Board of Directors may elect at the end of the year to partially or fully fund the employer's contribution of 5% of each eligible employee's salary."*



**4. COMMITTEES | TASK FORCE REPORTS (as necessary)**

**(9:05-9:10) Audit Committee** – Lynda Campbell, Chair

**(9:10-9:15) Strategic Marketing & Hospitality Committee** – Lisa Tyler, Committee Member

**(9:15-9:20) Parking & Mobility Task Force** – John Conway, Co-Chair

**(9:25-9:30) Safety Working Group** – Marshall Miranda, Member

**5. ADJOURN**

**UPCOMING BOARD MEETING DATES:**

- January TBD, 2020 – 2401 E. Second Ave.
- February TBD, 2020 – 2401 E. Second Ave.
- April TBD, 2020 – 2401 E. Second Ave.
- May TBD, 2020 – 2401 E. Second Ave.

**UPCOMING EVENT/ACTIVATION DATES:**

- InSidewalk Sale – January 20-26, 2019