



CALL TO ORDER | OPEN FORUM | PRESENTATIONS

Call to Order: Roy Kline, Board Chair, called the meeting to order at 8:02 a.m.

Members present: Eric Buchanan, Lynda Campbell, John Conway, Karrie Fletcher, Roy Kline, Chris Manley, Calley McCue, Brett Pearson

Members absent: Katie Friedland, Jan Lucas and Marshall Miranda

Staff present: Julie Underdahl, Jenny Starkey, Susan Fry, Brian Phetteplace, Marian Tuin, Caitlyn Dehn, Kate Lynch

Guests present: Jason Carroll; Clifton, Larson, Allen, Raylene Decatur; Decatur & Company; Chris Dunn, Kiley + Dunn; Lisa Tyler, Cherry Creek Framing & Gallery Rouge

Public Comment: (limited to 2 minutes per speaker): Lisa Tyler commented on the construction impacts in the District, specifically parking challenges for retailers. She also stated that she considers this the number one issue in the neighborhood for the BID.

MONTHLY BUSINESS

Presentation: Chris Dunn of Kiley + Dunn presented to the Board a proposed outline for CCN Streetscape Design and Construction Standards. He emphasized that the standards are to minimize construction impacts on retailers on the visitor experience and on the BID's streetscape.

Approval of Meeting Minutes: Motion by *John Conway* to approve the meeting minutes of January 11, 2017. Second by *Eric Buchanan*. Vote: Unanimous in favor (8-0, Katie Friedland, Jan Lucas and Marshall Miranda not present for vote), motion carries.

Chair Report: Roy Kline announced the District's intent to work with the City to establish a full-time ROW Liaison position in the District. The City's Director of Public Works has committed \$30,000.

President & CEO Report: Julie discussed the District requesting authority to review/approve meter bagging to lessen mobile vending and construction impacts. She requested approval by the board to pursue a proposal with the City.

Motion by *John Conway* to approve/recommend the BID pursue a proposal with the City and County of Denver regarding parking meter bagging in the Cherry Creek North Business Improvement District (CCNBID). Requesting:

1. Notification, review and approval authority to bag a parking meter within the BID's 16 block boundaries for a non-retail or consumer use. (i.e., construction, mobile vending, commercial film production, sampling and other uses/reasons).



2. Requirement of additional/special review and management of bagged meters by the BID on Saturday & Sunday.

Second by *Lynda Campbell*. Vote: Unanimous in favor (8-0, Katie Friedland, Jan Lucas and Marshall Miranda not present for vote), motion carries.

Julie presented the format being used to report on the BID's implementation of the 2017 Operating Plan.

Parking Task Force: Roy Kline reported on the Parking Task Force including the effects of paid parking at the Cherry Creek Shopping Center.

Strategic Marketing Committee: Jenny Starkey reviewed the Marketing Committee and Communications program

Audit & Finance Committee: Jason Carroll presented the January 2017 financial statements.

Motion by *Brett Pearson* to approve the monthly financials. Second by *Roy Kline*. Vote: Unanimous in favor (8-0, Katie Friedland, Jan Lucas and Marshall Miranda not present for vote), motion carries.

Jason reviewed the draft 2016 audit with the Board.

Motion by *Karrie Fletcher* to approve the annual Audit. Second by *Callie McCue*. Vote: Unanimous in favor (8-0, Katie Friedland, Jan Lucas and Marshall Miranda not present for vote), motion carries.

Old Business: None

New Business: None

Adjourn: Motion by *Callie McCue* to adjourn the Board meeting. Second by *Lynda Campbell*. Vote: Unanimous in favor (8-0, Katie Friedland, Jan Lucas and Marshall Miranda not present for vote), motion carries.

The meeting was adjourned at 9:16 a.m.