
LOCATION: 2401 E. 2nd Ave., Garden Level Board Room
Denver, CO 80206

Board Members: Eric Buchanan, Lynda Campbell, John Conway, Karrie Fletcher, Rosella Louis, Bob Mattucci, Calley McCue, Marshall Miranda, Brett Pearson, Lisa Tyler

BID Staff: Nick LeMasters, Jenny Starkey, Brian Phetteplace, Susan Fry, Jeanne Gabres

1. (8:00-8:05) CALL TO ORDER | OPEN FORUM

- Call to Order – Eric Buchanan, Chair
- Open Forum

2. PRESENTATION

(8:05-8:40) CCN BID Parking Area Management Plan Final Presentation

- Cherry Creek North BID
 - Brian Phetteplace, Director of Economic Development

(8:40-9:00) Inclusion of Property into BID Boundaries

- Spencer Fane
 - Tom George, Attorney

3. BUSINESS (9:00)

Approval of Minutes – Eric Buchanan

- Board minutes – September 11, 2019 (Board action requested)

Motion: "I move to approve the Board minutes for September 2019."

Ratify Final Employment Agreement – Eric Buchanan

- Ratify and approve final employment agreement with Nick LeMasters, CEO

Motion: "I move that we ratify and approve the final employment agreement between the BID and Nick LeMasters, CEO."

Approval of Financial Statement – Thuy Dam, CLA

- Quarterly Financial Statements (Board action requested)
 - Q2 Financial Statement, reviewed by Audit Committee on August 13, 2019

Motion: "I move to approve the Second Quarter 2019 financial statement as recommended by the CCN BID Audit Committee."

- Q3 Financial Statement

Motion: "I move to approve the Third Quarter 2019 financial statement."

CEO Report – Nick LeMasters

- Budget submittal to City
- 2020 board members submittal to City

4. COMMITTEES | TASK FORCE REPORTS

Audit Committee – Lynda Campbell, Committee Chair

Strategic Marketing & Hospitality Committee – Lisa Tyler, Committee Member

Parking & Mobility Task Force – John Conway, Member

Safety Working Group – Marshall Miranda, Member

5. ADJOURN (9:30)

UPCOMING BOARD MEETING DATES:

- December 4, 2019 – 2401 E. Second Ave.
- January TBD, 2020 – 2401 E. Second Ave.
- February TBD, 2020 – 2401 E. Second Ave.

UPCOMING EVENT DATES:

- Small Business Saturday – November 30, 2019
- Winter Fest – December 14, 2019
- InSideWalk Sale – January 20-26, 2020